



इंस्टीट्यूट आफ इंजीनियरिंग एण्ड टेक्नोलाजी
INSTITUTE OF ENGINEERING AND TECHNOLOGY
सीतापुर रोड, लखनऊ – 226021 (उ. प्र.) भारत
Sitapur Road, Lucknow – 226021 (U.P.) India

Ref: IET/TNP/2025-

Date:-

To,

Sir,

This is to certify that _____, Roll number _____
a student of final year (B. Tech/MBA/MCA) in the _____
Department at Institute of Engineering and Technology, Lucknow. It is certified further that
the Institute has no objection with above student to peruse six-month internship during final
semester at named organization.

This letter is issued upon request by the aforementioned student and approved by competent
authority for their professional growth alongside their academic progress.

Thank you,
Yours sincerely,

Dr. Arun Kumar Tiwari
Officer In-charge
Training & Placement Cell

INSTITUTE OF ENGINEERING AND TECHNOLOGY

Sitapur Road, Lucknow – 226021 (UP)

Application for 6-Month Internship Training during Final Semester of B.Tech./MBA/MCA

1. Name of the Student: _____
2. Roll Number _____ Branch: _____
3. Year of Study _____ CGPA (upto 3rd year) _____
4. Mobile Number _____ Email ID _____
5. Name of the Organization/ Company with Address _____

(Offer Letter from the Organization/Company to be attached)

6. Start Date of Internship: _____
7. Date of Completion of Internship: _____
8. Contact Phone Number/E-Mail of the competent authority of the Company/Organization during the stay period: _____

9. Declaration:

I hereby declare that the offer of the internship is genuine and I have gone through the rules / regulations/ provisions of the institute governing the joining of the internship offer. I, also understand that violation of any such rules/ regulations/provisions may lead to cancellation of the permission and institute may initiate disciplinary proceeding thereof, against me which may adversely affect the completion of my program of study. I am aware that I have to complete the required academic formalities including class test, End semester Examination, Project work etc. as per guideline/ rules of the institute as per schedule during the internship period and I, hereby declare to abide by the same. I have attached the detailed undertaking of my intent with this application.

Date: _____

Name & Signature of Student

(Undertaking by the student on the designated performa is also to be attached)

For office Use only

10. Recommendation of the Head of the Department:

The case of the candidate is recommended to be considered as per rules of the Institute.

Head of the department
(Signature with seal)

11. Recommendation of the Training and Placement officer:

The candidate is recommended to be allowed to join the aforesaid Internship offer in view of the point no 2 of the institute decision No: IET/Director Office/2023-921 dated July 14, 2023.

Training and Placement Officer

12. Approval of the Head of the Institution:

Director

**Undertaking by the Student Applying for the 6-Month Training during Final Semester
(B. Tech/MBA/MCA)**

(Submitted to Institute of Engineering & Technology, Lucknow)

Guidelines for students pursuing Internship in the final semester:

1. I hereby declare that the offer of the internship is genuine and I have gone through the rules/ regulations/ provisions of the institute governing the joining of the internship offer.
2. The students have to complete final semester exams/projects/viva-voce etc., as per the academic requirements.
3. It is a responsibility of the candidates to know the dates of the examinations, project, reviews etc., and attend to them accordingly.
4. During the period of internship/ job, the candidate shall be in touch with the internal supervisor/ project guide and complete the project work within the stipulated time.
5. My parents/ guardian is aware of the permission and have given consent to me for availing the internship permission as above.

Name & Signature of Student

Mob. No.: